

CITY OF ST. AUGUSTINE, FLORIDA

Lincolntonville Community Redevelopment Area Steering Committee
April 3, 2017

The Lincolntonville Community Redevelopment Steering Committee met in formal session at 5:45 P.M., Monday, April 3, 2017, at the Willie Galimore Center. The meeting was called to order by Nicholas Nolofoff, Chairman, and the following were present:

1. **ROLL CALL**
- Nathan Baer
Carolyn Wright
Theresa Segal
Nicholas Nolofoff
Reverend Rory Hermann

Staff Present: Erin Minnigan, Historic Preservation & Community Development Planner
David Birchim, Director, Planning & Building
Denise May, Assistant City Attorney

2. **APPROVAL OF MINUTES**
(March 6, 2016)

MOTION

Mr. Nolofoff moved to approve the minutes. Mr. Baer seconded the motion and the motion was approved by a unanimous voice vote.

3. **GENERAL PUBLIC COMMENT**

Madeline Wise asked about the Fix-it-Up Program and stated there was an issue with Edna Alvarez's house where St. Johns Housing Partnership (Partnership) began repair work but did not finish it.

Ms. Minnigan offered to speak with Ms. Alvarez after the meeting about the issue.

Ms. Wise asked how much of the Lincolntonville Redevelopment Plan had been accomplished.

Ms. Minnigan said the most utilized programs so far were the Fix-it-Up and Emergency Assistance Programs. She said over 20 homes had benefited from the programs with over \$200,000 spent on repairs.

Ms. Wise said she had observed another Fix-it-Up Project where repairs were not done well, including the installation of a window AC unit and hurricane shutters.

Ms. Minnigan encouraged Ms. Wise to communicate that type of information to LCRA Staff in the future.

Ms. Segal believed the project Ms. Wise was referring to was not completed with money from the Fix-it-Up Program.

Mr. Nolofoff asked what happened when the Partnership finished a project.

Ms. Minnigan said the Partnership sent a final work order with pictures, which staff matched to the original scope of work that was approved.

Mr. Nolofoff asked if LCRA Staff went to inspect the repair work.

Ms. Minnigan said no, but said that was something that could be changed with the Plan Amendment.

4. CITY ATTORNEY ITEMS

None.

5. OTHER BUSINESS

Ms. Minnigan announced there were two upcoming vacancies on the LCRA Steering Committee. She said the present members were welcome to re-apply, but members of the public could also apply. She said applications were due to the City Clerk on April 12, 2017.

6. ADJORNMENT

The meeting was adjourned at 6:00pm.

Nicholas Nolofoff, Chair

Erin Minnigan, Historic Preservation & Community Development Planner